

# MUNICIPAL CLERKS INSTITUTE WORKSHOP

## OCTOBER 21 & 22 | OZARK, ARKANSAS



*Don't miss this opportunity to get first-rate, practical training in your profession!*

The Arkansas City Clerks, Records & Treasurers Association (ACCRTA) & University of Arkansas Municipal Clerks Institute invite your participation in the upcoming Institute Workshop.

This is your opportunity to network with other clerks from your area and across the state, discover new places within Arkansas, and gain valuable knowledge and skills related to your position.

Full participation in the education sessions will earn you 6 hours of credit toward certification as an IIMC Certified Municipal Clerk and/or Arkansas Certified Municipal Clerk.

### Thursday, October 20

- 3:00 pm Check into hotel
- 4:00 pm Area Sight-seeing Tour  
Dinner at Wiederkehr Wine Cellars & Restaurant

### Friday, October 21

- 7:30 am Program check-in & morning refreshments
- 8:00 am **Welcome & Introductions** (Sonya Eveld, City Clerk, City of Ozark & District 3 Director)
- 8:15 am **Decision Making** (Rick Teague)
- 11:15 am Lunch catered by Rivertown BBQ
- 12:30 pm **CLASS (TBA)**
- 3:30 pm Wrap-up & Evaluations



### Lodging

- Oxford Inn, 305 N 18<sup>th</sup>, Ozark, AR 479.667.1131  
\$59 single or double
- Lamplighter B&B, 905 W. River, Ozark, AR 479.667.3889  
\$55 single
- Ozark Inn & Suites, 1711 W. Commercial, Ozark, AR  
479.667.1500 \$55 single

### Registration

\$55 per person  
Includes: dinner, lunch, refreshments, all program materials and instruction.  
Detailed schedule & information will be emailed upon receipt of your registration.



REGISTRATION FOR THE  
**DISTRICT 3 MUNICIPAL CLERKS INSTITUTE WORKSHOP**  
OCTOBER 20 & 21    OZARK, ARKANSAS

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PARTICIPANT'S NAME \_\_\_\_\_

TITLE \_\_\_\_\_

MUNICIPALITY \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

WORK PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

PAYMENT INFORMATION | \$55

Credit Card| Call 800.952.1165| Do not send credit card information by mail or fax.

Purchase Order| # \_\_\_\_\_

Enclosed check (payable to University of Arkansas)

Mail to:  
University of Arkansas  
Att: Claudia Cochrane  
2 East Center Street  
Fayetteville, AR 72701

*Confirmation will be sent by e-mail upon receipt of registration.*

